



## Four Phases of Community Power

As more and more Members join the Coalition, categorizing and servicing Members according to their phase — **(1) Join, (2) Plan, (3) Launch, (4) Operate** — as opposed to their launch wave number, creates greater clarity for both CPCNH and the Membership.

CPCNH Member Services Staff and Ambassadors provide support to Coalition Member cities, towns, and counties throughout each phase.

Phase	Actions Checklist	Resource Tool Box
J O I N	<ol style="list-style-type: none"> <li>1. Invite CPCNH to present for Committee and/or Select Board</li> <li>2. Select Board votes to (a) adopt the <i>Joint Powers Agreement</i>, (b) appoint two Member Reps, and (c) form a <i>Community Power Committee</i></li> <li>3. Attend Coalition orientation</li> <li>4. Register Community Power Committee with the State &amp; authorize CPCNH to request/receive data</li> </ol>	<p style="text-align: center;"><b>Checklist</b></p> <p style="text-align: center;"><b>Intro Presentation</b></p> <p style="text-align: center;"><b>Invitation + template resolutions</b></p> <p style="text-align: center;"><b>Joint Powers Agreement</b></p> <p style="text-align: center;"><b>Orientation Workshop</b></p>
P L A N	<ol style="list-style-type: none"> <li>1. Complete logo design survey</li> <li>2. CPCNH obtains <i>community electricity usage information</i> from utilities</li> <li>3. Add usage and “Goals &amp; Objectives” to ready-made <i>Electric Aggregation Plan</i></li> <li>4. Hold at least <i>two public hearings</i> on the Electric Aggregation Plan (CPCNH provides materials and is available to present)</li> <li>5. Place Community Power <i>warrant article</i> on Town Meeting ballot using template</li> <li>6. Submit final Electric Aggregation Plan to Public Utilities Commission for approval</li> </ol>	<p style="text-align: center;"><b>Community Power Handout</b></p> <p style="text-align: center;"><b>Electric Aggregation Plan</b></p> <p style="text-align: center;"><b>Community Electricity Usage Info</b></p> <p style="text-align: center;"><b>Public Hearing Slides</b></p> <p style="text-align: center;"><b>Warrant Article</b></p> <p style="text-align: center;"><b>PUC Submission Letter</b></p>



Phase	Actions Checklist	Resource Tool Box
L A U N C H	<ol style="list-style-type: none"> <li>1. CPCNH requests and receives <u>anonymized customer electricity usage info + names, addresses, account #s</u> from utilities</li> <li>2. Select Board votes to (a) adopt <u>Cost Sharing Agreement</u> and <u>Member Services Contract</u>, (b) adopt <u>CPCNH Rates, Risk, Reserves &amp; Data Policies</u>, and (c) appoint <u>Authorized Officer</u> to attend Risk Management Meeting to authorize 1<sup>st</sup> power procurements (CPCNH can meet w/ Select Board)</li> <li>3. Select Board or Authorized Officer select <u>default and option rate products</u></li> <li>4. CPCNH supports committees and regional teams to conduct <u>Public Engagement Campaign</u></li> <li>5. CPCNH sends <u>customer enrollment mailers</u>, contact center and website go-live, town holds <u>Public Info Session</u> within 15 days of mailing</li> <li>6. Customers are enrolled!</li> </ol>	<p style="text-align: center;"><b>Custom Community Power Logo</b></p> <p style="text-align: center;"><b>Frequently Asked Questions</b></p> <p style="text-align: center;"><b>Cost Sharing Agreement + Member Services Contract</b> (+ summary guide)</p> <p style="text-align: center;"><b>Enrollment Mailer</b></p> <p style="text-align: center;"><b>Public Engagement Campaign Workshop &amp; Action Planning</b></p> <p style="text-align: center;"><b>Testimonial Videos</b></p> <p style="text-align: center;"><b>Community Power Webpage</b></p> <p style="text-align: center;">CommunityPowerNH.gov</p>
O P E R A T E	<ol style="list-style-type: none"> <li>1. Ensure Select Board and community remain informed on the latest developments</li> <li>2. Work with CPCNH to identify <u>Key Accounts</u> and potential <u>products, programs, and projects</u></li> <li>3. Rates are currently set <u>February 1 – July 31</u>, and <u>August 1 – January 31</u>.</li> </ol>	<p style="text-align: center;"><b>Monthly CPCNH Reporting</b></p> <p style="text-align: center;"><b>Key Account Services</b></p> <p style="text-align: center;"><b>Product, Program, Project Development</b></p>

CPCNH Member Services staff supports Members through each of the four phases.